



**COUNTY OF ORANGE**  
Human Resource Services  
333 W. Santa Ana Blvd,  
Santa Ana, CA 92701  
714-834-2555

<https://hrs.ocgov.com>

**INVITES APPLICATIONS FOR THE POSITION OF:**

**Deputy Agency Director, Addiction and Mental Health Services**

**SALARY**

\$60.17 - \$114.11 Hourly    \$4,813.60 - \$9,128.80 Biweekly    \$10,429.47 - \$19,779.07  
Monthly    \$125,153.60 - \$237,348.80 Annually

**ISSUE DATE:** 08/23/21

**FINAL FILING DATE:** 10/25/21

**THE POSITION**



**DEPUTY AGENCY DIRECTOR, ADDICTION & MENTAL HEALTH SERVICES  
(EXECUTIVE MANAGER)**

This is an *at-will* position. The Deputy Agency Director, Addiction and Mental Health Services is appointed by the Board of Supervisors. The appointed candidate will report to the Health Care Agency Director and will be required to enter into an "at-will" agreement.

**THE AGENCY**

The [County of Orange, Health Care Agency \(HCA\)](#) is a dynamic organization dedicated to creating and supporting an environment that promotes the achievement of optimal individual, family and community health. Under the direction of the Agency Director, a new and dynamic executive team with an organizational structure comprised of six service areas – Administrative and Finance, Addiction and Mental Health, Correctional Health, Medical Health Services, Public Health, and Strategy & Special Projects – is committed to meeting the health needs of the diverse Orange County community.

**ADDICTION & MENTAL HEALTH SERVICES**

[Addiction and Mental Health Services \(AMHS\)](#) consists of five divisions which provide a culturally competent and client-centered system of behavioral health services for all eligible county residents in need of treatment for alcohol and other drug abuse and mental health care. The divisions include Adult and Older Adult Behavioral Health (AOABH), Authority and Quality Improvement Services (AQIS), Children, Youth and Prevention Behavioral Health (CYPBH), Conditional Release Program (CONREP) and the Mental Health Services Act (MHSA) Office.

## **THE OPPORTUNITY**

Working directly with the Director of HCA, the AMHS Director will serve as a key member of the HCA Executive Team and provide executive management oversight for AMHS. The position is responsible for all County addiction and mental health related services for youth and adults, as well as establishing and maintaining standards for quality medical care and medical oversight of programs and services.

The position provides leadership to a dedicated and professional workforce of approximately 1,024 employees and numerous community-based contractors who are responsible for providing a wide range of services to the Orange County community.

Duties include:

- Formulating and recommending broad behavioral health policy and goals of the Health Care Agency; directing strategic planning efforts to ensure the coordination and integration of programs and services with other Agency-wide functions, community health partners and support groups
- Working directly with the Board of Supervisor and in consultation with the identified departments to provide comprehensive plans for the service areas
- Forecasting and monitoring budget, negotiating and overseeing contract usage up to 300 million, and maintaining awareness of immediate and long-term cost implications when making organizational and operational decisions
- Overseeing program compliance with State and federal regulations, including program funding and patient billing
- Providing executive direction regarding staffing, budgeting, information technology, and policies and procedures
- Directing changes to organizational structure or program delivery systems to ensure appropriate, high quality behavioral health services

## **THE IDEAL CANDIDATE**

The ideal candidate will have demonstrated progressive experience managing large complex programs within the addiction and mental health field, such as the Mental Health Services Act, Prop 36, and AB 109. Additional desired experience includes collaborating with stakeholders to develop programs to support recovery, knowledge and/or experience working on statewide issues with California Behavioral Health Directors Association (CBHDA), the Mental Health Services Oversight and Accountability Commission (MHSOAC), the California Mental Health Services Authority (CalMHSA), and a commitment to cultural competence and excellence in co-occurring disorders. Experience working with other county departments and the courts in the delivery of client services and having comparable experience overseeing contracts of a significant magnitude is highly desirable.

Awareness of and/or experience with homeless programs would be beneficial.

## **MINIMUM QUALIFICATIONS**

In addition to the desired skill set described above, the Deputy Agency Director, Addiction and Mental Health Services must meet certain standards related to their training and experience as determined by the State Department of Health Care Services. For detailed information regarding minimum qualifications, please click [here](#).

Interested candidates may apply by sending their resume and cover letter to Patricia Fallon via [pfallon@ochca.com](mailto:pfallon@ochca.com).

Candidates are requested to submit resume materials as soon as possible as the **deadline to apply has been extended to Monday, October 25, 2021**.

## **ADDITIONAL INFORMATION**

***Please note that online applications are not being accepted for this specific recruitment.***

For additional information about this position, please contact Patricia Fallon at (714) 834-4635 or via email at [pfallon@ochca.com](mailto:pfallon@ochca.com).

**Please see below for important information regarding COVID 19 related requirements.**

The COVID-19 pandemic continues to evolve and laws, regulations, and policies regarding COVID-19 are subject to change. The County of Orange is required to comply with any State or County Public Health Orders which may apply as follows:

- *Workers who provide services in certain Medical or High-Risk Settings, may be required to provide proof of full vaccination from COVID-19 or to wear a mask and undergo weekly COVID-19 testing.*
- *Workers who provide services in certain Health Care Facilities or correctional facility or detention center where health care is provided, may be required to provide proof of vaccination. (Workers may be exempt from this requirement based on religious beliefs or a qualifying medical reason; however, if exempted worker will be required to mask and undergo weekly COVID-19 testing.)*

The position for which you are applying may be required to adhere to any applicable State or County Order. You will receive notification of any requirement as it applies to a position.

**EEO INFORMATION**

**Orange County, as an equal employment opportunity employer, encourages applicants from diverse backgrounds to apply.**



APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:  
<https://hrs.ocgov.com>  
OR  
333 W. Santa Ana Blvd,  
Santa Ana, CA 92701

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HEALTH SERVICES  
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